
Privacy Notice - Prospective Customer

General Data Protection Regulation - May 2018

Modus Furniture Limited (Data Controller)

Purpose for processing of data

As a company pursuing furniture design and creation activities, we may sometimes need to process your data to pursue our legitimate business interests, for example to keep you up to date with our products, upcoming events and offers.

Right to withdraw

Where we are processing information for reasons other than stated above, we will obtain your consent. You have the right to withdraw your consent at any time and we will confirm this when we ask for your consent.

The sort of information we will hold about you includes

Company name, contact name, address, telephone number, address, email address.

Source of data

Provided by you by registering to attend one of our events, leaving contact details when attending, calling and requesting information etc.

Your data is needed

Your data is needed to enable Modus Furniture to meet its obligations and comply with the performance of our contract to provide goods and services, and to meet its legal obligations. If you do not provide this data, we may be unable in some circumstances to comply with our obligations and we will tell you about the implications of that decision.

Automated decision making

We do not use automated decision making.

Data Retention Period

Data will be retained for as long as legitimately necessary given the type of data. Eg. Financial records will be kept for 6 years plus current.

Recipients/categories of recipient of data

We will only disclose your information to email-shot, web host, marketing sub-contract provider for the purpose of processing it to send you newsletter/information requested.

Transfers outside of Europe

There are no transfers of data outside of Europe.

Individual rights

You have the right to request access to, and rectification of or erasure of your personal data. In addition, you have the right to restrict processing and the right to data portability in certain circumstances.

You have the right to lodge a complaint to the Information Commissioner's Office if you believe Modus Furniture has not complied with the requirements of the GDPR or The Data Protection Act with regards to your personal data. If you have any concerns as to how your data is processed, please contact our Compliance Manager at compliance@modusfurniture.co.uk